

VET Pre-qualified Supplier Agreement Audit of Target Training - 2013

Audit date	30 & 31 July 2013
Qualifications audited:	BSB30110 – Certificate III in Business BSB30407 – Certificate III in Business Administration BSB40610 – Certificate IV in Business Sales SIR30207 – Certificate III in Retail
Summary of audit	Contract compliance audit focusing on Target Training's compliance with the VET PQS Agreement and User Choice 2010-2015 Policy incorporating legislation and regulation.
Audit outcomes	Target Training is not required to submit rectification evidence demonstrating full compliance with its Agreement. Type of non-compliance: Significant in relation to records retention

VET PQS Agreement		Compliant / Non-compliant (at the time of audit)
Clause 26	In performing its obligations and seeking to become entitled to public funding under this Agreement	C
Clause 3.2	The RTO must comply with the AQTF, the Act and all relevant laws in the performance of its obligations under this Agreement	NC (The SRTO will not be required to submit further evidence to the Department to demonstrate non-compliances have been sufficiently addressed)
Clause 9	Information and materials necessary to provide a complete record of training and assessment was sighted at audit.	NC (The SRTO will not be required to submit further evidence to the Department to demonstrate non-compliances have been sufficiently addressed)
Clause 10	The SRTO gave the Department access to its premises	C
Clause 11	In making any public statements in relation to the training and assessment funded under this Agreement	NC (The SRTO will not be required to submit further evidence to the Department to demonstrate non-compliances have been sufficiently addressed)
Clause 13	Insurance	C

User Choice 2010-2015 Policy		Compliant / Non-compliant (at the time of audit)
Clause 1.2	SRTO and employment arrangements	NC (The SRTO will not be required to submit further evidence to the Department to demonstrate non-compliances have been sufficiently addressed)
Clause 2.4.3	AVETMISS Reporting	NC (The SRTO will not be required to submit further evidence to the Department to demonstrate non-compliances have been sufficiently addressed)
Table 4	Service provision not funded	C
Clause 2.5	Fees and charges	NC (The SRTO will not be required to submit further evidence to the Department to demonstrate non-compliances have been sufficiently addressed)